



## PARKING POLICY

Effective Date: May 1, 2022

Approved By: Faith M. Brodie, Director of Public Housing

### POLICY

Each household is assigned one parking space. No additional parking spaces may be reserved for any household. Additional household vehicles must be parked on the street. Guests may use the "Visitor's Parking" space(s), but if those are occupied, the guest may have to park on the street.

A household with one reserved parking space cannot use the "Visitor's Parking" or "Town Staff" parking spaces for any additional vehicles.

The tenant is responsible for completing the parking pass form at the Department of Public Housing's (the Department) administrative office at 317 Caldwell Street, Chapel Hill, NC 27516. Proof of driver's license and insurance is required at that time.

If a tenant's vehicle is parked in their reserved parking space, but their vehicle does not have their parking pass visible, the Towing fees are the sole responsibility of the owner of the vehicle.

Any vehicle in reserved parking spaces without parking passes will be towed. The Department is not responsible for any vehicle or any items in a vehicle that is towed.

The Public Housing Department contracts with Bob's Towing and you may contact them at (919) 357-7713 to discuss the release of your vehicle.

### APPROVAL

A handwritten signature in black ink that reads "Faith M. Brodie".